

**Annex 1: Procedure for Application
Scholarship Form**

Submit the completed form along with required enclosures to the Concerned School.

S. No. **Program: Undergraduate** **Batch.....**

Form Received by: Date: Sign:

(for official use only)

Kathmandu University
UGC FINANCIAL SUPPORT SCHEME
For Under Graduate Program
Application Form For year 2025(2082/083)

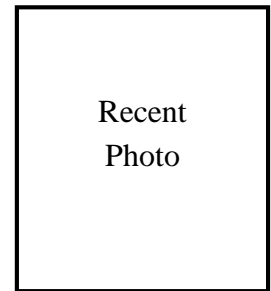
Scholarship sought for the undergraduate Program In.....

Read each of the following Items carefully and fill it correctly.

(INCOMPLETE FORM WILL BE INVALID)

Which Scholarship are you looking for?

- KU SOS Scholarship
- KU SOE Scholarship
- KU SOM Scholarship
- KU SOED Scholarship
- KU SOA Scholarship
- KU Educational Loan
- Other Scholarship (Please specify) _____



1. **Name:** First name
Middle name
Last name

Male
 Female

2. **Permanent Residential Address:**

Municipality /VDC: Ward No.....
District: Zone:

3. **Correspondence Address with Telephone No.:**

Municipality /VDC..... Ward No.....
District: Zone:
Telephone No Mobile No.....

4. **Currently leaving with:** Parents Relatives Rent Others

5. **Date of Birth:**
- | | | Years | Month | Day |
|----|----------------------|-------|-------|-------|
| a) | In Christian era: | | | |
| b) | In Bikram Sambat: | | | |
| c) | Age as of Jan 2022 : | | | |

6. **Nepalese citizenship certificate:**

Number: Date of issue: Place of issue:

7. **Educational qualification:**

i) SLC (High School):

Name of School:

Address:

Year of Passing:

Division Total Marks (%) Rank:

Scholarship / Free-ship awarded in High School (if any)

Need based Merit based Amount Rs. / Yr.: NRs.....

Scholarship awarding agency:.....

Address.....

ii) Intermediate/Higher Secondary Level:

Name of the Institute:

Address:

Year of Passing:

Division: Total Marks (%): Rank:

Scholarship / Free-ship awarded in this level (if any)

Need based Merit based Amount Rs. / Yr.: NRs.....

Scholarship awarding agency:

Address:

iii) Bachelor Level:

Name of the Institute:

Address:

Year of Passing:

Division: Total Marks (%): Rank:

Scholarship / Free-ship awarded in this level (if any)

Need based Merit based Amount Rs. / Yr.: NRs.....

Scholarship awarding agency:

Address:

8. Family Status:

Father's Name:

Occupation: Position:

Mailing address:

Telephone No.: Mobile No.:

Mother's Name:

Occupation: Position:

Other Members:

	<u>Name</u>	<u>Occupation</u>	<u>Position</u>	<u>Income (NRs.)</u>
a)				
b)				
c)				
d)				

i)	Family Income (Annual)	Amount Rs. Per Year
	Father	NRs.
	Mother	NRS.....
	Others	NRs.....
	Total	NRs.....

ii) Family property:

Land: Location.....
Area (Ropanis / Bigha)..... Market value (NRs.)

House: Location.....
Area Market value NRs.)

iii) Other property Item Market value NRs.)

(Market value of land, house & other properties must be endorsed by VDC or Municipality or authorized agency)

9. References (TWO):

Names and addresses of two referees (other than relatives) justifying your financial statements.

i) Name
Address.....
Telephone No. Mobile No.....

ii) Name:
Address.....
Telephone No. Mobile No.....

(Referees are requested to provide accurate information about the applicant.)

10. Others (if any): victims of democratic movement/minority (backward) groups (Dalit/Janajati)/ physically disabled/orphans.

I certify that the information/details furnished in above form are correct to the best of my knowledge and belief. If found otherwise, the application may be rejected and the scholarship (if awarded) may be withdrawn at any time.

.....

Applicant's Signature

Date:

.....

Guardian's / Parent's Signature

Name:

Address:

Contact No.:

Date:

Necessary Documents to be submitted with the application form:

1. Written statement (one page) justifying why you deserve financial assistance.
2. Attested copies of citizenship certificate or birth certificate.
3. Attested copies of the academic transcripts / mark sheets and character certificate of S.L.C. level and above.
4. Attested copies of the documents related to the previous scholarships, awards earlier.
5. Recommendation letters from the concerned VDC or Municipality or other appropriate government institutions about the financial conditions of the applicant (original & recent).
6. Recommendation of annual income related documents from the authorized institutions.
7. Recommendation letters from two referees explaining the financial condition of the applicant and justification for recommendation.
8. Certificates related to victims of democratic movement/minority (backward) Groups (Dalit/ Janajati)/ physically disabled/orphans from the concerned VDC or Municipality or other Government institutions.