

Kathmandu University
 School of Arts
 Center for Art and Design
KU Art+Design
 www.kuart.edu.np

APPLICATION PROCEDURE for **Bachelor of Fine Arts BFA** Graphic Communication | **BFA** Studio Art

Students who wish to pursue Bachelor of Fine Art (BFA) degree from Kathmandu University must have earned Higher Secondary (+2), A level or equivalent qualification in any discipline with minimum 40% aggregate.

Applicants who have appeared their Higher Secondary examinations, but waiting for the results may also apply. If selected for the course, they will receive provisional admission.

To register at Kathmandu University, applicants must produce academic certificates with passed grades and the examinations appeared must be before the application date.

New Intake Schedule for BFA 2017 Fall

- a. Application Distribution: 2 August 2017 onwards
- b. Form Submission: 3 August 2017 to 28 August 2017
- c. Entrance Test – 30 – 31 August, 2017
- d. Result Publish – 1 September, 2017
- e. BFA New Semester commence – 11 September, 2017

Application

- a. Submission of Application Form
- b. Non-refundable Application Fee
- c. Proof of Higher School Completion and other documents
- d. Recommendation Letters
- e. A Portfolio Submission
(Must for the students securing below 50% in their Higher Secondary but optional for students with 50% and above)
- f. Statement of Purpose

Entrance Test

- a. A practical studio test / 2D and 3D Studio separate *(Approx. duration 2 hours / Day 1)*
- b. A written test in English *(Approx. duration 1 hour / Day 1)*
- c. An interview *(Maximum duration 20 minutes / Day 2)*

Evaluation Scheme

(Applicants must obtain passing grades in all headings. Individual Rubrics are available upon request.)

- a. Statement of Purpose 10%
- b. 2D Studio Test 20%
- c. 3D Studio Test 20%
- d. English Test 10%
- e. Interview 30%
- f. Academic Marks 10%
- g. Portfolio (10% - grace)

APPLICATION MATERIALS

SUBMISSION OF APPLICATION FORM

Application Form must be duly filled and submitted before the announced deadline.

No field should be left empty. Write 'N/A' if the field is not applicable.

The photograph must be recent and taken within one month from the time of application.

NON-REFUNDABLE APPLICATION FEE

Application fee will cover application form, admission test, studio materials for 2D and 3D test, and light refreshment.

PROOF OF HIGH SCHOOL COMPLETION

Applicants to BFA must have completed Higher School or have appeared for final examinations and waiting for the results. To fulfill the requirement, attested copies of following documents must be produced along with the application form.

- Copy of a High School Academic transcript or Provisional Certificate
- Copy of School Leaving Certificate
- Character Certificate
- Migration Certificate at the time of registration
- Copy of equivalency certificate if required
- A copy of citizenship in case of Nepali applicant or a copy of passport and visa status in case of international applicant.

RECOMMENDATION LETTERS

Applicants must submit a minimum of two (2) letters of recommendation verifying the applicant's ability and intend to pursue the course. Letters must be sealed and stamped, and should be submitted with the application forms. Open letters or tempered envelopes will not be entertained. The applicants will have to print the BFA recommendation letter format and request respective recommenders to follow the instructions. Recommenders may use their official letterheads however should also include the BFA Recommendation Letter along with their letters. If required, the recommenders will be approached for further information.

Note: BFA Recommendation Letter is available with the BFA Application Form. <www.kuart.edu.np/application>

PORTFOLIO

A portfolio submission is optional for the students who have secured 50% or above in Higher Secondary Levels. However it is mandatory for the students who have secured less than 50% in their +2 or are waiting for the results. Applicants who have secured 50% or above can also submit a portfolio and it will yield grace marks of 10%.

For a portfolio, applicants submit a folder that may include:

Prints of previous drawings, paintings, photographs, design, three-dimensional work, journals, scrapbook or anything they would consider as their creative efforts

The applicants are encouraged to bring in the original artworks during the time of interview.

Portfolio materials will be returned after the interview.

STATEMENT OF PURPOSE

The Statement of Purpose should be self-reflective essay (300-500 words typed / English) describing the applicant's intentions for pursuing a Fine Arts degree. The essay should portray individual's history, aspirations, creative experiences, inspirations and personal artistic dreams.

ENTRANCE TEST

2D and 3D TEST

Basically it is a drawing, painting and sculpture test to check the creative aptitude of the applicants. The nature of test could range from conventional drawings to problem solving exercises. These tests always come as surprise every year and full of fun. The duration of each test is one hour.

ENGLISH TEST

This is to check proficiency of the applicants in English Language. There will be a written test for an hour with a set of MCQs and a subjective section.

INTERVIEW

As part of the admissions process, BFA applicants are required to have an interview in person. The purpose of the interview is to identify the applicant's goals and prior experience. The interview is also an opportunity for the applicants to inquire more about BFA program and to ensure that s/he fully understands the level of commitment required to successfully complete the degree.

ANNOUNCEMENT

The selected applicants will be announced in the official website www.kuart.edu.np

TUITION DEPOSIT

Once admitted to KU Art+Design, students may pay an admission fee to secure their place in the BFA program. The refund policy may apply as per university rule. Please contact KU Art+Design office, Hattiban for details.